

# **BYLAWS**

## OF THE MARILYN MEYERS DANCE CONNECTIONS CLUB 2021 revision

### Article I Organization, Purpose, and Office

#### Section 1. Organization

Marilyn Meyers Dance Connections (the Club) shall operate as a Texas non-profit corporation. No part of the net income of the Club shall be distributable to the Members, Officers, or Director of the Club.

#### Section 2. Purpose

The intent and mission of the Club are to:

- a. encourage, promote, and support ballroom dancing (1) as an art form and (2) for the therapeutic purposes of enriching the lives of the participants through education, communication, and physical exercise,
- b. enhance, support, and promote dance music, and
- c. promote ballroom dancing by sponsoring ballroom dances throughout the community.

#### Section 3. Duration

The duration of the corporation will be perpetual.

#### Section 4. Registered Office

The corporation shall have and continuously maintain in the State of Texas a registered office, and a principal office as required by the Texas Non-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office of the corporation. The registered office and registered agent of the corporation may be changed from time to time by the Board of Directors.

### Article II Members and Guests

#### Section 1. Charter Members

The persons named as members of its initial Board of Directors shall be the charter members of the Club. A list of charter members shall be maintained as part of the records of the Club.

#### Section 2. Initial Members

The initial members are those whose applications have been approved during an open enrollment period from September 1, 1995, through January 31, 1996. Commencing February 1, 1996, members shall be accepted into the membership of the Club in the manner provided in Section 3 below.

#### Section 3. Acceptance of New Members

Application for membership in the Club shall be open to anyone who:

- a. has an interest in ballroom dancing
- b. has received, had an opportunity to read, and is willing to abide by the published bylaws and membership policies of the Club, and
- c. is willing to pay the annual dues for each calendar year in a timely fashion.

Notwithstanding the foregoing, the Board of Directors may decline to accept the application of someone the Board deems to be an unacceptable risk to the safety of the physical or mental health of any members(s) or non-member(s) attending any function or activity of the Club.

The Board shall have the authority to approve and accept or to decline all applications and may set limits on membership. Upon approval and acceptance of an application for membership, the Membership Chairperson shall add the new member's name to the Membership List.

#### Section 4. Voting Rights

Each member of the Club shall be entitled to one (1) vote on each matter submitted to a vote of the members.

#### Section 5. Records

The Club shall maintain a record containing the name, address, telephone number, email address, and birth month and day of each member as well as the type of membership. Any notice of change of name, address, telephone number, and/or email address is the sole responsibility of each member. Such changes shall be given to the Membership Chairman.

#### Section 6. Termination of Membership

A member shall remain in good standing unless the member:

- a. voluntarily resigns
- b. fails to pay dues by January 31 of the current dues year, or
- c. for cause as determined by the Board of Directors which may suspend or expel a member for cause, after due notice and hearing at which the member shall be entitled to be present and heard, by the affirmative vote of a simple majority of the members of the Board of Directors or the unanimous consent in writing of the members of the Board of Directors.

#### Section 7. Resignation

Any member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any unpaid dues assessments or other charges therefore accrued. No refunds shall be made should any member terminate membership.

#### Section 8. Reinstatement

A former member may be accepted as a new member in the manner provided in Section 3 of Article II of these bylaws.

#### Section 9. Membership Non-Transferable

Membership in this Club is not transferable or assignable.

### Article III Meeting of Members

#### Section 1. Annual Meetings

An annual meeting of the members shall be held on the third Saturday in November of each year for the purpose of electing officers and directors and for the transaction of such other business as may come before the meeting.

#### Section 2. Regular Meetings

It is considered that every dance meeting is a regular meeting of the Club, and business may be conducted at such meeting when required.

#### Section 3. Special Meetings

Special meeting of the members may be called by:

- a. the President
- b. the Board of Directors, or
- c. the Board upon a written petition from ten percent (10%) of the membership within four (4) weeks from receipt of the petition by any Board Member.

#### Section 4. Place of Meeting

The Board of Directors may designate any place within the Dallas, Texas, Metroplex as the place of meeting for any annual meeting or for any special meeting called by the President or Board of Directors. If no designation is made or if a special meeting be otherwise called, the place of meeting shall be the registered office of the Club.

#### Section 5. Notice of Meetings

Written or printed notice stating the place, date, and hour of any meeting of members shall be delivered either personally, by electronic means, or by the postal service to each member entitled to vote at such meeting not less than fifteen (15) days nor more than thirty (30) days before the date of such meeting by or at the direction of the President or of the Secretary or of the officers or persons calling the meeting.

In case of a special meeting, or when required by statute or by these bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of the meeting shall be deemed to have been delivered when deposited in the United States mail, addressed to the member at the address as it appears on the records of the Club with postage thereon prepaid. If transmitted by electronic means, notice is deemed to be delivered on successful transmission of the electronic notice. A notice in the newsletter shall qualify if the newsletter is mailed to the address of the member as shown on the records of the Club.

#### Section 6. Quorum - Membership

A quorum is 20 percent (20%) of the current membership as of the date of the meeting. Members holding twenty percent (20%) of the votes entitled to be cast at any meeting, represented in person or by proxy, shall constitute a quorum at such meeting. If a quorum is not present at any meeting of the members, the President or a majority of the members present may adjourn the meeting without further notice.

#### Section 7. Proxies

Any member entitled to vote at any meeting of members may vote by proxy executed in writing by the member or by his duly authorized attorney-in-fact. No proxy shall be valid after the meeting for which it is given unless otherwise provided in the proxy.

#### Section 8. Vote Required

If a quorum requirement is met, the vote of a majority of the members present and voting in person or by proxy shall be the requisite vote of members for any act of a meeting of members unless a greater number is required by law or specified in the Articles of Incorporation or these bylaws for any particular act.

#### Section 9. Adjournment

A majority of the members present at a meeting may adjourn a meeting.

#### Section 10. Parliamentary Authority

The rules contained in Democratic Rules of Order by Fred and Peg Francis shall be the parliamentary authority governing all meetings of this Club

#### Section 11. Early Voting for Election of Officers

Members who cannot attend the November annual meeting may request an early voting ballot up to two weeks before the date of the election. Instructions for early voting will accompany the ballot. All mailed ballots must arrive before 12 noon on the day of the elections or they may be brought to the dance by another member. Secrecy of the vote is essential.

### Article IV Board of Directors

#### Section 1. Definition

The Board of Directors includes the Officers and Directors (Board of Directors or Board). The term of office is for one year beginning January 1st and ending December 31st.

#### Section 2. General Powers

The powers of the Club shall be exercised, its business and affairs conducted, and its property controlled, by the Board of Directors subject to the Articles of Incorporation, amendments thereof, and these bylaws. Each member of the Board of Directors has equal rights in the areas of nomination, motions, and voting. Exception: The President can only vote to break a tie.

#### Section 3. Other Powers

The Board shall have the powers to:

- a. designate a depository for depositions of the funds of the membership and the officer or the officers or other persons who shall be authorized to sign notices, checks, drafts, contracts, deeds, mortgages, and other instruments on behalf of the Club
- b. appoint committees to address various issues as necessary
- c. appoint replacement of committee members or chairperson of committees in the event a committee member or chairperson is not fulfilling his/her duties.
- d. approve the membership of applicants into the Club as well as suspension or termination of any member with cause
- e. approve by majority vote as defined in Section 10 of this Article, the dates, times, locations, bands/accessory music, theme dances, admission charges, and any other services which may be required from time to time, prior to the signing of any contracts by the President or Vice President.

#### Section 4. Limitations

No Board Member shall benefit monetarily from compensation through, or as a result of, any Club-promoted or Club-sponsored activity. Loans to directors and officers are prohibited.

#### Section 5. Number, Tenure, and Qualifications

The Board of Directors shall be comprised of four (4) officers and at least eight (8) and no more than ten (10) directors with the immediate past president being a voting member for one year. If there is no immediate past president, indicating that the President has been reelected, then that space on the Board may remain vacant or be filled by appointment by the Board for one year. The number of directors may be increased or decreased from time to time within the foregoing minimum and maximum by resolution of the Board of Directors, but no decrease shall have the effect of shortening the term of any incumbent director.

The officers of the Club shall include a President, Vice President, Treasurer, and Secretary. These officers, together with such other voting directors, shall have been members of the Club. Additionally, the President must have served at least one year on the Board in another capacity.

Officers and directors shall be elected for a one (1) year term not to exceed three (3) consecutive terms in one position. No officer or director shall serve on the Board of Directors in any position longer than six (6) years consecutively. Exception: The immediate past president may serve for one additional year. Each officer and director shall hold office until a successor shall have been duly elected and shall have been qualified.

#### Section 6. Salaries

The Board shall serve without compensation except reimbursement for expenses. However, a Dance Host or Contractor who serves on the Board shall be compensated for those duties.

#### Section 7. Regular Meetings

The Board of Directors shall meet at least four (4) times a year, in addition to the annual meeting at a time and place within the Dallas, Texas, Metroplex determined by a majority vote of the Board. The President maintains the right to call other such meeting of the Board as required, which may include conducting Club business electronically.

#### Section 8. Special Meetings

Special meetings of the Board may be called by or at the request of the President or any two (2) directors. The person or persons authorized to call special meetings of the Board may fix any place within the Dallas, Texas, Metroplex as the place for holding any special meeting of the Board called by them.

#### Section 9. Notices

Notice of any special meeting of the Board must be given at least ten (10) days prior to the called meeting of the Board by written notice delivered personally, sent by electronic methods, or sent by mail to each Board member at his/her address as shown by the records of the Club. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail. If transmitted by electronic means, notice is deemed to be delivered on successful transmission of the electronic notice to the address as it appears on the Club records. Any Board member may waive notice of any meeting, except where a Board member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

#### Section 10. Quorum - Board of Directors

A simple majority of the Board shall constitute a quorum for the purpose of transacting business at any meeting of the Board. If less than a quorum of the Board is present at any meeting, a majority of the Board members present may adjourn the meeting without further notice.

The act of a simple majority of the officers and directors present at a meeting shall be required and be deemed the act of the Board unless a greater number is required by law, the Articles of Incorporation, or these Bylaws in respect to a particular matter.

#### Section 11. Vacancies

A vacancy occurring in any office shall be filled by the affirmative vote of a simple majority of the remaining officers and directors for the unexpired portion of the term of such office.

#### Section 12. Removal of Board Members

A Board member may be removed from the office by the action of two-thirds (2/3) of the other members of the Board whenever in its judgment the best interests of the Club would be served.

#### Section 13. Informal Action by Board

Any action required by law to be taken at a meeting of directors may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by a sufficient number of officers and directors as would be necessary to take that action at a meeting at which all of the Board members were present and voted.

Each written consent shall bear the date of signature of each Board member and the effective date of such action to be taken. Delivery shall be by hand, certified mail return receipt requested, to the address as listed in the records of the Club, or by electronic means. Prompt notice of the taking of any action by the Board members of a meeting of less than unanimous written consent shall be given to all directors who did not consent in writing to the action.

Any general action which may be taken at a meeting of the Board which is not required by law may be taken by telephone vote or email vote of the Board members.

### Article V Election of Officers and Directors

#### Section 1. Nominating Committee

- a. The Board of Directors shall elect a Nominating Committee composed of Club members at the August Board of Directors' meeting. This committee shall nominate all officers and directors for the coming year. The Nominating Committee shall consist of five (5) members and two (2) alternates. No Club member may serve on the Nominating Committee unless that member is an active member of the Club. Howsoever,

any member who is running for an office or his/her spouse or significant other shall not be permitted to be on this Nominating Committee, supervise the election, or count ballots. No member may serve on the Nominating Committee more than two consecutive years. Each Board member may submit the name of two nominees from among the members of the Club, and a secret vote will determine the five members of the Nominating Committee. The President will name the Chairperson of the Nominating Committee.

b. One outgoing member of the Board, excluding the President, may meet with the Nominating Committee, but only in an advisory function.

c. A majority vote of four (4) Nominating Committee members is required for each nomination.

d. The Nominating Committee will release its nominations for officers and directors at the October dance. Nominations may then be presented to the Nominating Committee by written notice to the Nominating Committee Chairperson at least two (2) weeks before the November election date. Any member being nominated in this manner must indicate his/her willingness to accept the nomination in writing and must be determined to be qualified to serve on the Board according to Article IV: Section 5: Number, Tenure and Qualifications.

e. The Nominating Committee will develop and print the election ballot. See Election Procedures for details.

## Section 2. Election

a. Election of officers and directors will be at the annual meeting of members, which is contemplated to be the regular November dance/meeting. The Chairperson of the Nominating Committee will preside at this meeting after it is called to order by the President.

b. The election will be by ballot of those members entitled to vote. (See exception in subparagraph f of this section) Only members in good standing and who are current with the payment of their dues are entitled to vote. A Quorum of the Membership is required.

c. No write-in candidates are permitted.

d. The Nominating Committee Chairperson shall name three (3) Club members to tally the votes.

e. The results of the election will be announced during the meeting/dance if the tally is complete.

f. If there is no opposition for any position nominated by the Nominating Committee, the nominated candidates will be elected by acclamation at the November meeting.

g. The new officers and directors will be installed at the December dance/meeting. If not installed prior to the Board meeting provided for in Section 3 below, they shall be installed at such meeting. If they have not been installed by January 1 of the following year, they shall be deemed to be installed on such date.

h. No electioneering. Electioneering is not permitted within a polling place or within 100 feet of a polling place. Election material—signs, buttons, pamphlets, cards, or other material is prohibited within this zone. Electioneering also includes any verbal campaigning for candidates.

## Section 3. Transition Board Meeting

A transition Board Meeting consisting of the outgoing Board and the newly elected Board will be held. The President or outgoing President will call the meeting to order, explain the status of the Club, see that all outgoing Board members turn over any books and records associated with their Board duties, and turn the meeting over to the new President (if one was elected). Outgoing Board members may leave at this time.

## Article VI Duties of Officers and Directors

### Section 1. President

The President shall be elected from the membership of the Club and shall preside at all meetings of the members and of the Board. The President shall sign all contracts, notes, deeds, or other papers requiring his/her signature and may sign checks when necessary. He/She shall see that all orders and resolutions of the Board are carried into effect. This officer coordinates with the Program Chairman to assure the consummation of contracts with sites and bands, and he/she coordinates with the Treasurer for any and all advance payment to sites and bands. The President shall inform the Vice President as to the necessities of coming events and be responsible for the actions of the Board and the smooth operation of the Club. The President will call for an annual audit of the books. The President shall be an ex-officio member of all committees of the Club, except the Nominating Committee, and shall have the right to vote thereat. He/She shall appoint all committee chairpersons. He/She shall be considered for purposes of determining a quorum at meetings. All announcements at dances are made by the President or his/her designee.

### Section 2. Vice President

In the absence of the President or in the event of inability or refusal to act, the Vice President shall perform the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The authority of the Vice President to sign contracts, deeds, notes, checks, or other papers in the name of the Club shall be coordinated with the authority of the President. The Vice President shall assist and perform such other duties as from time to time may be assigned by the President or by the Board for the betterment of the Club. The Vice President shall review the Treasurer's books for the previous year with the assistance of a CPA-qualified auditor or an appointed Auditing Committee. The Vice

President will assist the President in the overall operation of the Club to assure that all committees are functioning properly and in a timely fashion. The Vice President receives suggestions from the membership and presents them to the Board for consideration. The Vice President is the historian for the Club and keeps a sampling of items of interest such as photographs, newspaper articles, etc. in a yearly scrapbook and/or on computer disc. He/she is responsible for scheduling greeters for each dance to greet attendees as well as answer questions and offer each guest an application form inviting each to become a member. If the President cannot finish his/her term of office, the Vice President will assume the Presidency for the unexpired term. In the event the Vice President assumes the responsibility of the President, a member of the Board of Directors will be appointed by the Board of Directors to complete the term of the Vice President.

### Section 3. Treasurer

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Club, receive and give receipts for money due and payable to the Club from any source whatsoever, and deposit all such money in the name of the Club in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of these bylaws. He/she shall sign checks for the payment of all financial obligations of the Club. The Treasurer will give a financial report at each Board meeting and provide a copy of such report to each Board member. In general, he/she will perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President of the Board. The Treasurer shall cause to be kept accurate and correct accounts of the business transactions of the Club and shall turn over to the Treasurer's successor or the Board all property, bonds, papers, and money of the Club in the Treasurer's hands. The Treasurer shall prepare and file all reports to the State and to the Federal Government, including without limitation, all filings with the United States Treasury Department. The Treasurer will be responsible for scheduling various Board or committee members to act as cashiers for the receipt of money for each dance event if he/she is not performing this duty. The Treasurer may accept on behalf of the Club any contribution, gift, bequest, or device for the general purpose or for any special purpose of the Club.

### Section 4. Secretary

The Secretary shall keep the minutes of the meetings of the members and of the Board and provide a copy of the minutes to each Board member. He/She will see that all notices are duly given in accordance with the provisions of these bylaws or as required by law. The Secretary will write correspondence as needed, serve as custodian of the corporate records of the Club, and, in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or by the Board.

### Section 5. Directors

Elected Directors may include Assistant to the Board, Membership, Publicity, Program/Entertainment, Parliamentarian, Reservations, Host Coordinator, or such activities as are necessary to conduct the business of the Club. Total number of Directors shall be at least eight (8) and no more than ten (10).

### Section 6. Other Directors Elected by the Board

The duties of these directors shall be assigned to them at the time they are elected or as amended at the discretion of the Board.

## Article VII Committees

### Section 1. Standing Committees

Standing Committees are regular committees of the Club not having and exercising the authority of the Board in the management of the Club. They exist to review and advise the Board on the management and activities of the Club. Each committee shall consist of two (2) or more persons. The members of these committees shall be appointed by the Board. The Chairperson shall be appointed by the President. Vacancies in the membership of a standing committee shall be filled by the President at a regular or special meeting of the Board. Each committee shall keep minutes of the proceedings and report the same to the Board when required.

- a. Auditing Committee. The Board will appoint a CPA-qualified auditor or an Auditing Committee prior to January 31 of each year for the purpose of assisting the Vice President in reviewing the financial records of the Club for the previous year and in preparing and giving a report to the membership in March. In the event an Auditing Committee is designated to conduct an audit, the Auditing Committee shall consist of three(3) members, one of whom shall be the Vice President. The other two members shall be members of the Club who are not members of the Board of Directors. The Vice President shall be the Chairperson of this committee.
- b. Bylaws Committee. This committee will be activated and appointed by the Board of Directors whenever the Board deems necessary.
- c. Nominating Committee. This committee meets yearly in August as covered in Article V of these bylaws.

### Section 2. Task Force Committees

Task force committees are committees which perform specific duties for the Club such as Decorating and Telephone Calling. Members are not necessarily members of the Board.

### Section 3. Rules, Policies, and Procedures

Each committee may adopt rules concerning time and place of meeting, quorum, and other matters which are consistent with these bylaws or with any rules prescribed by the Board. Each committee chairperson will develop or follow policies and/or procedures governing the committee work.

Article VIII  
Dress Code

Section 1. Gentlemen

- a. Winter Dress Code. Gentlemen may wear a suit, tuxedo, or sports coat and slacks and tie or banded collar shirt at all parties/dances unless otherwise specified by the Board, i.e. theme dances.
- b. Summer Dress Code. Gentlemen may wear a dress shirt and slacks; wearing a coat and/or tie is optional. Additionally, gentlemen may dress according to the party theme.

Section 2. Ladies

- a. Winter Dress Code. Ladies may wear formal or "after five" dresses or ensembles unless otherwise specified by the Board, i.e., theme dances.
- b. Summer Dress Code. Ladies may wear "after five" or dressy casual clothing. Additionally, ladies may dress according to the party theme.

Section 3. Dance Hosts

- a. Winter Dress Code. Dance Hosts may wear a suit, tuxedo, or sports coat and slacks and tie or banded collar shirt at all parties/dances unless otherwise specified by the Board, i.e. theme dances. At formal dances which include the February Valentines Ball, May New York, New York dance, September Anniversary Ball, and December Holiday Ball, Dance Hosts should wear a tuxedo.
- b. Summer Dress Code. Dance Hosts may wear a dress shirt (short or long sleeve) and slacks; wearing a coat and/or tie is optional. Additionally, Dance Hosts may dress according to the party theme.

Section 3. Inappropriate Dress

There shall be no tee-shirts, knit shirts, jeans, or see-through garments or other sports clothing worn at these dances by gentlemen or ladies.

Article IX  
Fiscal Year

The fiscal year of the Club shall begin on the first day of January and end on the last day of December in each year.

Article X  
Dues

Section 1. Annual Dues.

The Board may determine from time to time the amount of annual dues payable to the Club by members. Dues for the following year are to be received on or before December 31, with a grace period extending to January 31 of the following year. Notice for dues will be announced at any October, November, and December dance events, if scheduled, and also published in any letters or newsletters during the same period of time. The Board may prorate the annual dues for new members if their application is accepted after April 1 of any given year. All dues are paid directly to the Treasurer. To be included in the yearbook, dues must be paid by January 31.

The Club also offers a Sponsor Membership option which includes listing on the Sponsor Page in the annual Yearbook, embossed ID card and admission to dances. Annual Sponsor and Silver 2 Year Sponsors will receive ¼ page ads for term of sponsorship. Gold Sponsors will receive ½ page ads for 5 years. Platinum Lifetime Sponsors will receive full page ads for 10 years and listing on the Sponsor page for the life of the Club. Sponsor Members receive all other benefits of membership. Sponsorships are non-revocable. Any Sponsor who is denied the benefits of sponsorship prior to the expiration date shall receive a full refund.

Section 2. Default and Termination of Membership

On February 1, delinquent memberships will automatically be terminated. Terminated members would then be eligible for readmission into the Club by the same procedure described in Article II, Section 3 for new members.

Article XI  
General Policies or Procedures

The Board of Directors will cause to be published polices and/or procedures for the following categories:

a. Membership. Any policies or change of policies concerning the membership will be published and made available to the membership at least once a year. These policies are formulated by a majority vote of the Board of Directors. Any breach of these policies by any member may be brought before the Board for appropriate corrective action.

b. Board and Committees. A Guide to Board and Committee Operations will be published and made available to every board and committee member. This guide will be developed by the Board and Committees to help Officers and Directors, Committee Officers, and Committee Members discharge their responsibilities to the Club. This guide will be presented to the Board of Directors for their approval before final publication. A copy of the guide will be kept in the Club records for all to review and refer to and may be changed from time to time as deemed necessary and expedient.

#### Article XII Liability Disclaimer

a. Dancing involves physical activity on a variety of surfaces. Participants engage in all these activities at their own risk, and the Club cannot be responsible for personal loss or injury.

b. Whenever a notice is required to be given under the provisions of the Texas Non-Profit Corporation Act or under the provisions of the Articles of Incorporation or the Bylaws of this corporation, a waiver thereof in writing signed by the person or persons entitled to such notice whether before or after the time stated therein, shall be equivalent to the giving of such notice.

#### Article XIII Amendment of Bylaws

These Bylaws may be amended, providing:

- a. notice and publication of the exact language of the amendment in the newsletter or notice thirty (30) days in advance, and
- b. presentation of such amendment or revisions at two (2) consecutive regular or special meetings of the membership, and
- c. revisions are voted upon at the second regular or special meeting by a simple majority of members eligible to vote. A quorum is required. Voting shall be by secret ballot. Proxy voting is allowed.

Once accepted by the membership, these changes and revisions will take effect immediately.

#### Article XIV Disbandment of Club

If for any reason the Club should find it necessary to disband, all unused portions of the funds will be handled in accordance with the rules and regulations of the Internal Revenue Service.

#### Article XV Books and Reports

##### Section 1. Club Books and Records

The Club shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its members, board of directors, and committees having any authority of the Board of Directors and shall keep at its registered office or principal office in this State a record of the names and addresses of its members entitled to vote.

##### Section 2. Membership Review

A member of the Club, on written demand stating the purpose of the demand, has the right to examine and copy, in person or by agent, accountant, or attorney, at any reasonable time, for any proper purpose, the books and records of the corporation relevant to that purpose, at the expense of the member.

##### Section 3. Audit of Financial Records

In February of each year, the Vice President shall review the financial books and records of the Club for the previous year. This financial review shall be conducted with the assistance of a CPA-qualified auditor or an Auditing Committee. At the March meeting, the President shall announce to the membership that the audit report has been completed, approved by the Board, and is available upon request in full report by any member in good standing.



The revisions to the Club Bylaws were voted on at the membership meeting held on November 20, 2021.